

FINANCIAL SERVICES

(M)7017608038/9997486154 E-MAIL ID:- nitinkumardsa@gmail.com

Date. 05-04-2023

To whom it may concern

This is to certify that **Mr. NEERAJ NEGI** S/o Mr. M.S. Negi R/o Maluban Dwara, Dehradun is employed at **FINANCIAL SERVICES** as a **Customer Relationship Manager** since 01-06-2017. He is drawing the salary of 30500+incentive every month.

We are issuing this letter on the specific request of our employer without accepting any liability on behalf of this letter or part of this letter

Regards

M/s FINANCIAL SERVICES

Signature
Partners

सिनी कृष्णा

Loni

Employee Information

Branch Code 126

Branch Address Raipur Dehradun



1	Name (as per Andhar)	VISHAL		
2	Father's Name	MOHAN LAL		
3	Address	VILL-TRAINI WALA P.O-MALDEHTA RAIPUR, DEHRADUN PIN: 248008 UTTARAKHAND.		
4	Date of Birth (as per Andhar)	26-03-1996	Contact No.	7060468002
5	Bank Name	U.C.B Raipur	Bank A/c No.	76020304342
			IFSC Code	SBIN0RRUTCRB
6	KYC Documents (Photocopy Attach)			
	Aadhar No.	7324 0962 5724	PAN NO.	BBCPV0779B
	Voter ID Card	AJU0939785	DL	

Dependents				
7	Name-	Date of Birth	Relation	Aadhar No.
1	MOHAN LAL	24-03-1971	Father	9402 5525 3863
2	SHANTI DEVI	14-10-1976	Mother	9803 0103 0257
3				
4				
5				
6				
7				

8 Any other Details (if Necessary)



Signed by Branch Manager

OFFICIAL USE

Signed by Employee

PF NO. _____ UAN NO. _____ ESIC NO. _____

DGE _____

Ganga Saral Services, H-60,
Shivalik Nagar, Haridwar-249403

Scanned by CamScanner

Scanned with OKEN Scanner



طاب تاسي اوانا TASTY AWANA RESTAURANT

To

THAPLIYAL DIVYAM

NATIONALITY : INDIAN

PASSPORT NO : T1498357

SUBJECT: OFFER LETTER (Chef)

We Are Pleased to Offer You an Employment with Our Company TASY AWANA RESTAURANT Of Abu Dhabi 1. Your Employment Will Be Indefinite Terms. You Will Be Accomplish a Probation Period Six Months from The Date of The First Day of Effective Work Within Our Company. Your Agreed to Work with Our Company on Full Time Basis "CHEF "And Will Report Directly to Manger Mr Zuhaib and Your Duty Will Be Performed in The Basis of UAE Labour Law.

You Ll Be Paid Gross Emoluments (Monthly) As Follows.

Basis Salary + Food & Accommodation. = AED 2300 /-

We May Terminate the Present Contract in Case of Justified Cause And / Or Material Default Occurring Within the Performance of Duties. In This Event, This Contract Shall Be Terminated Immediately and You Will Not Be Entitled to Receive Any Notice or Pay In Lieu Of Notice. You Ll Undertake to Treat Confidently All Information Give to You or Acquired by You Within the Performance of Your Duties as Set Out the Present Contract, And Your Agree Not to Disclose Any of These Information to Any Third Parties Either During Your Employment with Our Company or After Termination of Your Employment of Any Reason Whatsoever.

Please Sign and Return the Duplicate Copy of This Letter Signifying Your Acceptance.

We Congratulate You on Your Appointment and Wish You a Long and Successful Career with Us Best Wishes

TASTY AWANA RESTAURANT
Director

THAPLIYAL DIVYAM

Dear Priya Tyagi,

This is with reference to the various discussions you had with us.

Congratulations!!!

We are pleased to offer you the position of Firstcry.com.

Salary Bifurcation		
Components	Yearly Earnings	Monthly Earnings
Basic Salary	122784	10232
Statutory Bonus	10224	852
Special Allowance	12	1
Gross salary (A)	133020	11085
Statutory Contribution		
PF E/R Contribution (B)	15960	1330
ESIC E/R Contribution (C)	4332	361
Total Gross (A+B+C)	153312	12776
Retrials & Benefit		
Gratuity (D)	5903	492
Medi-claim Insurance (E)	3000	250
Total CTC (A+B+C+D+E)	162216	13518
Deductions		
PF E/E Contribution	15960	1330
ESIC Contribution	1008	84
Total Deductions (F)	16968	1414
Net Take Home Salary (Excluding Taxes)(A-F)	116052	9671

You are requested to join us latest by 10th August 2020, (Tentative DOJ-Any change in DOJ will be shared over email on prior basis), you will have to report sharp at 9 AM beyond which this offer stands canceled unless otherwise either party communicates the said delay beforehand. We look forward to your arrival as an employee of our organization and are confident that you will play a key role in our company's expansion. Your detailed appointment letter will be issued to you at the time of your joining. If this employment offer is acceptable to you, please send us a written confirmation on the offer acceptance with a joining date.

For reporting you are required to visit on 6th August 2020 at 11:00 AM, please bring along the following documents –

Pan Card is Mandatory (Original & 2 Photocopies)
Address Proof: Aadhar Card (Original & 2 Photocopies)
10th Passing Certificate(Original & 2 Photocopies)
12th Passing Certificate (Original & 2 Photocopies)
Graduation Certificate (Original & 2 Photocopies)
3 Salary Slips of current and previous (Original & 2 Photocopies)
Experience Letters (Original & 2 Photocopies)



Add- Lower Tunwala, Chaktunwala Grant, Miyanwala, Raipur Road, Dehradun
Contact No- +917055571887,8979034447

Ensuring the Quality

Date:-01st July 2020

Ref. no. AL/2020/01

To,

Mr. Abhishek Hatwal
S/O Shri Jiya Lal Hatwal
Tunwala lower, Chak Tunwala Grant
Miyanwala, Raipur Road
Dehradun-248005(Uttarakhand)
Email ID: - abhishekhhatwal@gmail.com

Subject: 'Recruitment for the post of Business Manager, Laxmi Traders'. Dehradun-248005.

The house of Laxmi Traders is pleased to inform you that you have been selected for the post for business manager. The terms and conditions for the above mentioned post are mentioned below:

1. The probation period for this post is six months from the date of joining which may be extended or curtailed at the discretion of the competent authority. During the probation period your service may be terminated at any time. After the satisfactory completion of probation period, the termination of appointment shall be after giving one month's notice on either side. The appointing authority, however, reserves the right of terminating the service forthwith on/or before the expiry date by making payment to you of a sum equivalent to the pay and allowances for the remaining period.
2. Your appointment is made in cluster I with a pay scale of Rs. 11000-20000. The component- wise salary breakup is attached as annexure 1.
3. Transparent time bound promotion policy.
4. The appointment carries with it the liability to serve in any territory where company is operating.
5. You are required to deposit self attested copy of high school certificate along with the certificate copies of intermediate as well as graduate degree passed by you to company's head office at the time of joining.

Your acceptance to the post mentioned above may please be intimated in writing to this office within 7 days from the date of issue of this letter. If no reply is received by that date it will be assumed that you are not interested in the offer, which will be then be treated as cancelled.

FOR LAXMI TRADERS
[Signature]
Proprietor

Authorised Signatory

GST NO: - 05ACTPL3077H1Z

LAXMI TRADERS



WHOLESALE OF VETERINARY MEDICINE

Add- Lower Tunwala, Chaktunwala Grant, Miyanwala, Raipur Road, Dehradun
Contact No- +917055571887,8979034447

Ensuring the Quality

Annexure 1

SALARY STRUCTURE
(for the financial year 2023-24)

Employee Name: Mr. Abhishek Hatwal
Designation: Business Manager

	Amount(Rs)
Component Wise Break -Up	
Basic	7500.00
Dearness Allowance 100/- per day	2600.00
Travelling allowance @Rs.3/- perKM	7800.00
G. Total (Avg)	17900.00

For LAXMI TRADERS
[Signature]
Proprietor

Authorised Signatory



10, Mill Officer Colony, B / H Old RBI,
Ashram Road, Ahmedabad - 380009



Name : Munindra Rawat

Designation : Term Cell Officer

Location : Dehradun (UK)

Employee id : 50868



Customer First



NAME RITU KATARIA
DESIGNATION INSURANCE EXECUTIVE
DEPARTMENT BACKOFFICE

Auth. Signatory

B.M.HYUNDAI

(A unit of BM Autosales Pvt. Ltd.)
100 A Rajpur Road, Dehradun (UK)
Ph. : 0135-2745100, 7830611111
email : gmsalesnorth@bmautosales.in



دَارُ الْعُلُومِ رَحِيمِيَّة

وَجَامِعَةُ سَيِّدَةِ فَاطِمَةَ الزَّهْرَةَ لِلْبَنَاتِ
مَوْضِعُ كَوْتَرَا ضِلَعُ سَهَارَنْپُورِ (اُتَرِ پَرِشِد) الْبِنْدِ

DARUL ULOOM RAHEEMIYA

& JAMIA SAYYIDA FATIMA-TUZ-ZAHRA LILBANAT

Vill. Kotda, Distt. Saharanpur (U.P.) India

Mob. : 9761232702, Off. : 9761332702



Ref.....

Date 7/2/2023

मु० नौमान S/o सुलेमान गा० खुरमपुर (सहानपुर)
से सम्बन्ध रखता है एवं यह वर्ष
2021 से इस इदारे (मदरसे) में एक
शिक्षक के रूप में कार्यरत हैं।

PRINCIPAL

DARUL ULOOM RAHEEMIYA

& JAMIA SAYYIDA FATIMA-TUZ-ZAHRA LILBANAT

Vill. Kotda, Distt. Saharanpur (U.P.) India

DARUL ULOOM RAHEEMIYA
E JAMIA SAYYIDA FATIMA-TUZ-ZAHRA LILBARAKAT
Vill. Koeda, Dist. Saharanpur (U.P.) India
Mob. : 9761332702, Off. : 9761332702



دارالعلوم رحیمیہ

جامعہ سیدہ فاطمہ الزہراء علیہا السلام
موجودہ کوئٹہ تحصیل سہارنپور و ضلع سہارنپور

Ref.

Date: 31/03/2023

मु. नौमान (रि. मक)

मार्च माह की तनका - 10000 रु मास

Tunaid Alan

Offer Letter

Employee Name : Salim

Date: 13/02/21

Sub: Offer Letter

Dear Salim,

Subsequent to your successful interview with **VGRASSP Services** we are pleased to offer you the position as **Service Coordinator** in our organization. We take pleasure to inform you that your **CTC** will be **Rs one lakh twenty eight thousand four hundred and twenty four (Rs. 1,28,424) per annum** .

Mobile, Internet and Local Conveyance shall be paid out as per the company policy (only if applicable) after considering the role and nature of work.

You will be required to work in rotational shifts as per the company norms

You are requested to join us on or before **15-02-2021** failing which this employment offer will stand rescinded.

You are requested to carry the below-mentioned documents at the time of joining:

1. Educational certificates (10th ,12th, Graduation,Post Graduation).
2. Relieving Letter from the last company.
3. Salary Certificate/ Salary slips/ Bank Statement x last 3 months.
4. Experience certificate(s) of the last 3 companies.
5. Aadhar card & Pan card
6. Passport size photographs x 4 copies

The formal letter of appointment containing details of the terms and conditions of the employment will be issued to you within a week of your joining us.

Please note this offer is conditional to successful completion of BGV (Background Verification) failing which the offer shall stand cancelled.

Yours truly,
Anoop Kala
(9582111292)
Lead People Manager
VGRASSP Services



[Hide quoted text](#)

On Fri, 10 Dec 2021, 18:10 Rahul Mennis,
<Rahul.Mennis@associatemail.in> wrote:

Dear Nidhi,

We are pleased to offer you an Training Opportunity at ITC
Foods Division- Kapurthala

You are requested to come at our below mentioned office
address for completion of joining formalities:

This mail can be shown as a proof to the Reception/Security
for acquiring ID access inside ITC Campus.

Joining Date: 23-Nov-2021

Reporting time: 9:30 A.M

Place Of Posting : Kapurthala

ITC Limited- Foods Division
Plot No. A-1-A, IMUIP,
Near Modern Jail, Kapurthala,
Punjab- 144 601, India
ITC Limited

Rahul Mennis E
HR Department,
ITC Limited, FOODS DIVISION,
No.18, Banaswadi Main Road,
Maruthi Sevanagar
Bengaluru 560 005
7619169095/46091793



SUNDARAM FINANCE
Enduring values. New age thinking.

Sundaram Finance Limited
21, Patullos Road, Chennai - 600002



Form T
Pay slip / Leave Card for the month of June - 2022

Emp ID	012090	P F Account No	TN/10595/22028	DOJ	02/05/2022
Name	Rajendra Singh Jawari	UAN	100588187168	DOB	30/08/1996
Designation	Executive - Customer Relations	E S I No		Total Days	30.00
Location	159 - Dehradun	PAN	BNHPJ3189G	Days Paid	30.00
Department	Sales North - CE			LOP Days	0.00
				Arrear Days	0.00
Leave Type	Opening Balance	Leaves Available	Closing Balance		
CL	2.00	0.00	2.00		
PL	0.00	0.00	0.00		
SL	2.00	0.00	2.00		
VL	0.00	0.00	0.00		

Earnings					Deductions			
Particulars	Rate (pm)	Current Month	Arr / Adj	Total	Particulars	Current Month	Arr / Adj	Total
Basic	570.00	570.00		570.00	Provident Fund	1800.00		1800.00
Code on Wage Impact Allowance	119.00	119.00		119.00				
Dearness Allowance	13727.50	13727.50		13728.00				
House Rent Allowance	3000.00	3000.00		3000.00				
City Compensatory Allowance	4400.00	4400.00		4400.00				
Transport Allowance	2750.00	2750.00		2750.00				
Two Wheeler Allowance	7100.00	7100.00		7100.00				
Location Allowance	2000.00	2000.00		2000.00				
Total Earnings	33666.50	33666.50		33667.00	Total Deductions	1800.00		1800.00

Net Payable Rs. 31867.00 (Rupees Thirty One Thousand Eight Hundred Sixty Seven only)

Net amount Rs. 31867.00 paid by crediting your SB Account 243801505771 at ICICI

Income Tax Estimates						
Gross Salary	Exemption u/s 10	Total Earnings	Profession Tax	Hsg Loan Interest	Other Income, 80TTA	Taxable Salary
369571.30		369571.30				319571.30
Mediclaime Prem u/s 80 D	PF	ELSS	PPF,LIC,Hsg Loan Princ..	Total Ded u/s 80C, 80CCG, 80CCF	Other Deductions VI A	Total Deductions
	19800.00			19800.00		19800.00
Total Income	Tax on total income	Surcharge	Education Cess	Total Tax	Tax recovered	Tax to Pay
299780.00						

For any queries, please contact HR & Personnel department at Extn.:1759; Email Id : jagadeshm@sundaramfinance.in

This is a computer generated payslip and does not require any signature.



Offer 22403:2022

19-Apr-2022

Mr. Rajendra Singh Jawari
Dehradun

Re:Offer Letter

Dear Mr. Rajendra,

Further to the interview had with us, we are pleased to offer you a position as **Executive - Customer Relations** in Grade **5** in our organisation, on the following terms and conditions.

You will be posted at **Dehradun**.

You will be on probation for a period of 12 months and your services will be confirmed on successful completion of the same.

The components of the 'compensation package' offered to you are given in the Annexure.

Please sign and return a copy of this Offer Letter as a token of acceptance, within 10 days from the date of receipt of this letter, indicating therein, your probable date of joining.

The company reserves the right to verify your documents and background through internal or external agencies at any stage of employment. These may include your previous employment history, educational / professional credentials including other background details.

Any false information provided by you may result in immediate withdrawal of offer or termination of employment (as the case may be) with no further compensation to you.

With best wishes,

for Sundaram Finance Limited

Signature Not Verified

SEKAR RAJAMANI

2022.04.20 14:14

R. Sekar

Head - Human Resources

Sundaram Finance Limited



Annexure

Remuneration (Cost to Company) in INR		
Candidate Name	Rajendra Singh Jawari	
Designation	Executive - Customer Relations	
Grade	5	
Description	Monthly	Annual
Basic	570	6,840
Dearness Allowance ##	13,592	163,104
House Rent Allowance	3,000	36,000
City Compensatory Allowance	4,400	52,800
Location Allowance ^	2,000	24,000
Transport Allowance	2,750	33,000
Employer Contribution of Provident Fund (12% on Basic + DA)		21,600
Employer Contribution of Gratuity (4.81% on Basic + DA)		8,174
Two Wheeler Allowance ^^	7,100	85,200
Tractor Field Allowance @	2,500	30,000
Bonus & Customary Bonus		24,000
Performance Incentive		12,000
Code on Wages Impact Allowance **	119	1,428
Cost to Company	36,031	498,146

Note:

Dearness Allowance is linked to the Cost of Living Index and hence, subject to change every month.

@ As long as you are attached to the role, as per Company policy.

^^ Linked with petrol price and hence subject to change.

^ This allowance will be paid to you as long as you are attached to Dehradun.

** Code on Wages Impact pertaining to Employer's contribution of PF & Gratuity is being paid as "Code on Wages Impact Allowance" on a monthly basis w.e.f. Date of Joining. As and when the "The Code on Wages, 2019" is implemented, additional Employer Contribution towards PF and Gratuity, if any, will be made, as per the new Act, duly withdrawing the "Code on Wages Impact Allowance".

In case of the Govt. implementing the new Act with retrospective effect for FY 21 - 22, the employer contribution of PF and Gratuity amount paid as "Code on Wage Impact Allowance" will be recovered from employees to contribute in their respective PF & Gratuity Accounts.

Signature Not Verified
Employee also continue to contribute their Contribution, as per the new Act."

SEKAR RAJAMANI

2022-04-20 14:14

Life Cover With Personal Accident riders, as per Company policy.

Kindly note that remuneration is a contract entirely between you and the Company and should therefore be treated as Strictly Confidential

----- Digitally signed. -----

Sundaram Finance Limited

UTTARAKHAND SUBORDINATE SERVICE SELE

PROVISIONAL MERIT LIST FOR DOCUMENT 1

पद नाम— सहायक अध्यापक (हिंदी) — 60 प्रतिशत सीधी भर्ती

S.No.	Roll No	Name / Father's Name	Gender	Ca
16	1704067810	KM KARISHMA D/O Mr. VIJENDRA KUMAR	FEMALE	SC
17	1208062133	AJAY LAL S/O Mr. RAJU LAL	MALE	SC
18	2414066005	ARUN KUMAR S/O Mr. DHARAM SINGH	MALE	SC
19	2302060908	KISHAN RAM S/O Mr. DHAN RAM	MALE	SC
20	1103061136	RAKHI D/O Mr. BALLABH CHANDRA	FEMALE	SC
21	2109060748	SURAJ KUMAR S/O Mr. BAHADUR RAM	MALE	SC
22	1213062654	SANDEEP KUMAR S/O Mr. SABAL DAS	MALE	SC
23	2302060893	SHOBHA ARYA D/O Mr. PRASAD RAM	FEMALE	SC
24	2505067188	ARTI TAMTA D/O Mr. TULA RAM TAMTA	FEMALE	SC
25	1704067868	KM KAVITA D/O Mr. RAMESH LAL	FEMALE	SC
26	2407065021	MANOJ KUMAR S/O Mr. MADHO RAM	MALE	SC
27	1214062997	HIMANI D/O Mr. LAL SINGH	FEMALE	SC
28	2302060966	KAMLESH GANDHI D/O Mr. DANI RAM	FEMALE	SC
29	2406064893	SUNIL KUMAR S/O Mr. BACHI RAM	MALE	SC
30	2405064634	RAKESH TAMTA S/O Mr. LACCCHI RAM TAMTA	MALE	SC
31	2302061115	GEEVAN PRASAD S/O Mr. HAR RAM	MALE	SC
32	1213062549	KM DEEPPYOTI D/O Mr. RAJMOHAN	FEMALE	SC
33	2302061041	MAHESHWARI CHANDOLA D/O Mr. MOHAN RAM CHANDOLA	FEMALE	SC
34	2302060953	BEENA AGRI D/O Mr. MADAN RAM	FEMALE	SC
35	1707068297	ANIL KUMAR S/O Mr. PREM LAL	MALE	SC
36	2413065623	SANJAY KUMAR S/O Mr. RAM AVTAR	MALE	SC
37	1213062700	PRIYANKA SHAH D/O Mr. SURENDRA KUMAR	FEMALE	SC
38	1402066673	ANIL SINGH S/O Mr. BACHAN SINGH	MALE	SC
39	2103060204	MAHENDRA RAM S/O Mr. GODHAN RAM	MALE	SC
40	1707068138	MAMTA D/O Mr. RAJKUMAR	FEMALE	SC

ST MERIT LIST

1208062004	SHUBHAM DOBHAR S/O Mr. BHEEM DUTT DOBHAR	MALE	ST
1213062565	KAVIT CHAND S/O Mr. MOTI RAM	MALE	ST
1214063064	ROHIT S/O Mr. ROSHAN SINGH	MALE	ST
1213062532	SUNIL KUMAR S/O Mr. BACHAN SINGH	FEMALE	ST
1213062532	BEENA RAWAT D/O Mr. SHYAM SINGH RAWAT	FEMALE	ST
1213062852	UJLA DEVI D/O Mr. BHAJAN SINGH	FEMALE	ST

UTTARAKHAND SUBORDINATE SERVICE SELE

PROVISIONAL MERIT LIST FOR DOCUMENT 1

पद नाम— सहायक अध्यापक (हिंदी) — 60 प्रतिशत सीधी भर्ती

S.No.	Roll No	Name / Father's Name	Gender	Ca
7	1213062714	MANISHA CHAUHAN D/O Mr. SUBHASH CHAUHAN	FEMALE	ST
8	1208061986	RAHUL JOSHI S/O Mr. RATI RAM JOSHI	MALE	ST
9	1213062822	BRIJ MOHAN JOSHI S/O Mr. ATMA RAM JOSHI	MALE	ST

EWS MERIT LIST

1	2405064600	SURAJ KOTHARI S/O Mr. GITA RAM KOTHARI	MALE	EW
2	2302060788	MANJU D/O Mr. PRAVEEN SINGH	FEMALE	EW
3	2204061643	NAVEEN CHANDRAJOSHI S/O Mr. BACHI RAM	MALE	EW
4	2302060790	MANOJ SINGH BHORIYAL S/O Mr. GOVIND SINGH BHORIYAL	MALE	EW
5	2407065017	DAYA KISHAN S/O Mr. REVA DHAR	MALE	EW
6	1402066508	RAJESH SINGH S/O Mr. MOHAN SINGH	MALE	EW
7	2408065288	MOHIT KUMAR S/O Mr. BALWANT SINGH	MALE	EW
8	1213062525	PANKAJ S/O Mr. KESHWANAND	MALE	EW
9	1213062531	DEVENDRA KUMAR S/O Mr. DIWAKAR DUTT	MALE	EW
10	1704067802	KM SANJU D/O Mr. GUMAN SINGH	FEMALE	EW
11	1604067521	ANEETA D/O Mr. SAUKAR SINGH	FEMALE	EW
12	1402066464	SAMPOORNA PRASAD ANTHWAL S/O Mr. JANARDAN PRASAD	MALE	EW
13	1503067282	JITENDRA SINGH S/O Mr. SOORAJ SINGH	MALE	EW
14	2103060276	NEERAJ SATI S/O Mr. HARISH CHANDRA SATI	MALE	EW
15	2505067065	HOSHIYAR SINGH KANYAL S/O Mr. JASHOD SINGH KANYAL	MALE	EW
16	1103061270	KM DEEPA D/O Mr. BRAHMANAND SATI	FEMALE	EW
17	1213062550	RUCHI THAPLIYAL D/O Mr. SOHAN LAL	FEMALE	EW
18	1214063163	PRADEEP SINGH CHAUDHARY S/O Mr. NARENDRA SINGH	MALE	EW
19	2414066005	ARUN KUMAR S/O Mr. DHARAM SINGH	MALE	EW

LETTER OF APPOINTMENT
HDB Financial Services Limited
2nd Floor, Wilson House,
Old Nagardas Road,
Near Amboli Subway,
Andheri East, Mumbai - 400069
Tel. : 022 - 7945 5000
Email : hdb.hrcompliance@hdbfs.com Web :
www.hdbfs.com
CIN - U65993GJ2007PLC051028

August 20, 2022

**Mr.Ankit Kukreti,
T-1933/1,
Ashoka Pahari,
Karol Bagh,
New Delhi-110005**

Ref:HDBFS/22-23/HRIC69333/Appt/158161

Dear Mr.Ankit Kukreti,

Further to your application and subsequent discussions for employment, HDB Financial Services Limited ("Company") is pleased to appoint you as JR. OFFICER - CLASSIC ON PHONE on the terms and conditions as set out below.

Your Total Salary per annum is set out as attached in Annexure A. All remuneration, benefits and perquisites will be taxed in accordance with the provisions of Income Tax Act, 1961 and any other enactments in force from time to time.

Terms and Conditions:

- a) You will be on probation for a period of 6 (six) months from the date of your employment. Subject to satisfactory performance during probation, your employment will be confirmed in writing. The Company shall have the absolute right to terminate your employment during the probation period by giving you 15 (fifteen) days' notice or salary in lieu thereof if your conduct, attendance, progress or performance is found to be unsatisfactory or for any other reason as the Company may in its sole discretion deem fit. If you wish to leave the employment with this Company during your probation period or post confirmation, you will mandatorily have to serve a minimum notice period of 1 (one) month or pay to the Company an amount equivalent to your 1 (one) months' salary in lieu of such notice period. It is clarified that, in the event of a termination of this Agreement by you, the decision whether or not to accept salary in lieu of the notice period will rest solely with the Company and you may be required to serve the applicable notice period instead of paying to the Company an amount equivalent to your salary in lieu thereof.
- b) Your appointment will be subject to the Company receiving satisfactory references and Contact Point verifications. You are required to furnish the name(s) of the references, who have supervised you in a professional capacity at some stage in your academic / professional career as may be required by the Company.
- c) Your duties and responsibilities will be explained to you on your joining the Company.
- d) Your initial place of posting will be at New Delhi .You are initially assigned to services at our client premises,

AMBIENCE TOWER, SEC-10, ROHINI. The Company reserves the right to change the duties assigned to you, transfer you, temporarily or permanently, to any other office / branch, subsidiary or associate of the Company or to any other place of business of the Company that is in existence or may come into existence at a future date. The Company further reserves the right to transfer you from one shift to another, depending upon the exigencies of work.

Registered Office : Radhika, 2nd Floor, Law Garden Road, Navrangpura, Ahmedabad-380 009.

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- e) You shall devote your whole time and attention to your duties with the Company and will not directly or indirectly, for any part of your time carry on any business or occupation or enter in any capacity, the employment of or association in business for profit or otherwise, with any firm, company or person without the prior written consent of the Company.
- f) You shall abide by all the applicable policies, rules, regulations, procedures and practices of the Company, as may be amended, from time to time and comply with all applicable Laws. Any violation of or failure to comply with or abide by the same shall be deemed to constitute an act of misconduct.
- g) You will be responsible for the safe keeping and return in good condition and order, of any properties and / or assets which may be entrusted to you by the Company. The Company shall have the right to deduct the money value of all such properties and / or other assets from your dues and take such other action as it may deem proper in the event of your failure to account for such properties to the Company's satisfaction.
- h) You shall not, during your employment with the Company or at any time thereafter, discuss, divulge, or make public, directly or indirectly, to any individual, firm, company or person of any nature whatsoever, any information, processes, policies, documents, research, development, finances, properties, contracts, methods, trade secrets, transactions, or generally in relation to the business and affairs of the Company (including its subsidiaries and associate companies) or its clients, customers, employees, management, or business associates, which you may acquire during the course of, or which may otherwise come to your knowledge or possession during the course of your employment with the Company.
- i) Upon the termination of this letter of appointment, you will be required to comply with the Company's exit formalities.
- j) If at any time, you are found to be overstaying your sanctioned leave or are absent from work without permission for a period exceeding 5 (five) consecutive days or are found to be habitually absent or are otherwise found guilty of dishonesty, disobedience, fraud, insubordination, riotous and disorderly behaviour, negligence, indiscipline or any other act of misconduct (as determined by the Company in its sole discretion), then the Company will be entitled to terminate your services with immediate effect without giving you a notice or salary in lieu thereof.
- k) Nothing contained herein constitutes a guarantee of employment. Your performance shall continuously be evaluated by the Company. If you are found to be incompetent in the discharge of your duty or do not meet the productivity norms, your services shall be terminated. The Company reserves the sole right to terminate your employment on grounds of performance not being up to expected standards. The final decision of the management in this regard shall be final.
- l) Notwithstanding anything contained in the above paragraphs, your services may be terminated by the organization if you are found to be indulging in acts of commission / omission which may be prejudicial to the interest of the

organization, or any act of dishonesty, disobedience, insubordination or any other misconduct or neglect of duty or incompetence in discharge of duty on your part.

m)

In the event of any allegation of misconduct against you, the Company will initiate disciplinary proceedings against you as per its rules in this regard.

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n)

You will keep the Company informed of any change in your residential address or in any of the other information pertaining to you as provided to the Company. All communication sent by the Company on the address registered in our records, will be construed as communication served on you.

o)

You will retire from the employment of the Company on your completing 60 (Sixty) years of age. It will be necessary for you to produce proper proof of your age within 7 (seven) days on receipt of this letter as may be required by the Company.

p)

This letter of appointment shall be governed by and construed in accordance with the laws of India. The terms and conditions set out in this letter of appointment constitute service conditions applicable to your employment in the organization and any dispute arising out of this letter of appointment or pertaining to your employment shall be subject to the exclusive jurisdiction of the courts of Mumbai.

q)

You shall comply with the data protection policy of the Company when handling personal data in the course of your employment with the Company including personal data relating to any employee, customer, client or agent of the Company or any of its affiliates and you shall promptly report any breaches or anticipated breaches of the same.

r)

You consent to the Company, its affiliates processing data relating to you for legal, personnel, administrative and management purposes and in particular to the processing of any "sensitive personal data or information" (as defined in the policies of the Company). The Company may make such information available to any of its affiliates, those who provide products or services to the Company or any of its affiliates (such as advisers and payroll administrators), regulatory authorities, potential purchasers of the Company or the business in which you work, and as may be required by law. You also consent to the Company carrying out the above activities and other similar classes of activities prior to, during and after the termination of your employment with the Company, provided that such activities are carried out in a lawful manner and for legitimate purposes.

s)

If at any time during your employment you make, develop, discover or participate in the making or discovery of any "Intellectual Property Rights" (as defined in the policies of the Company) relating to or capable of being used in the business being carried on by the Company or any of its affiliates, such Intellectual Property Rights shall be the absolute property of the Company. At the request of the Company you shall execute all such documents and do all acts, matters and things which may be necessary or desirable for obtaining registration or other protection for the Intellectual Property Rights as may be specified by the Company.

t)

You hereby acknowledge and undertake that you do not have and shall not have at any point of time, any ownership, interest, right or title in the Intellectual Property Rights nor will you claim any ownership, interest, right or title in the Intellectual Property Rights or brand forming part of the business of the Company or any of its affiliates.

u)

You shall not, at any time during the course of your employment and any time after the termination of your

employment with the Company, make any statement, representation, post commentary, content or image or communicate in writing, orally or otherwise or take any action directly or indirectly in public or private, in any manner or through any medium whatsoever including but not limited to newspaper, social media, e-mail, SMS, internet, blog, social networking websites etc., which may directly or indirectly, defame or disparage the image, credibility, good name, goodwill and reputation of the Company or any of its officers, directors, employees, agents, consultants, representatives etc. or create an hostile work environment.

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- v)
Any variation of the above terms and conditions will not be valid until expressly made in writing by the Company.
- w)
This letter of appointment (together with all its annexures) shall supersede all prior, oral or written agreements or communications, formal or informal, in relation to your employment with the Company.

As your acceptance to these terms of employment, please sign the duplicate copy of this letter of appointment in the space provided below and return the same to us.

You are requested to join no later than September 4, 2022.

Kindly arrange to bring self-attested copies of the following documents along with their originals for verification on the date of your joining:

- a)
Copy of Educational Certificates and Marksheets (Xth, XIIth, Graduation, Post Graduation) b)
Proof of date of birth (Copy of driving license, Voter ID, Passport)
- c)
Duly signed duplicate copy of Appointment Letter
- d)
Copy of Pan Card and Aadhaar Card (Both documents are required for Salary processing)

You will be required to complete the Company's prescribed joining formalities within 3 (three) working days from the date of your joining and submit the same to the Human Resources Department for necessary processing of your Salary.

Yours Sincerely,
For HDB Financial Services Ltd.

Hemant Revankar
Authorised Signatory
ADFC - A division of HDB Financial Services Limited.

AGREED AND ACCEPTED

Mr.Ankit Kukreti

HIMMOTTHAN

193 - Vasant Vihar, Phase II, Dehradun, Uttarakhand - 248 006
Tel.: 0135 - 2760728, Fax: 0135 - 2761796
Web: www.himmotthan.org



मुखान

ग्राम सेवा पो 00 मालदेवता

विकासखण्ड- रायपुर जिला - देहरादून उत्तराखण्ड

हिमोत्थान सोसाइटी, देहरादून द्वारा उत्तराखण्ड के विभिन्न क्षेत्रों में ग्राम स्तर पर कलस्टर के माध्यम से कृषकों की आजीविका संवर्द्धन में कार्य किया जा रहा है। इसी क्रम में हिमोत्थान सोसाइटी, देहरादून द्वारा उत्तराखण्ड के जिला देहरादून के ब्लॉक रायपुर में भी कृषकों की आजीविका संवर्द्धन हेतु कृषि आधारित कार्यक्रम का संचालन किया जा रहा है। कार्यक्रम के अन्तर्गत ग्राम स्तर के उत्पादक समूहों का गठन कर समूहों को कलस्टर/क्षेत्रीय स्तर पर संगठित किया जाएगा। क्षेत्रीय स्तर पर संगठित उत्पादक संगठन/सहकारिता कृषकों को खेती एवं अन्य आर्क फार्म गतिविधियों से जोड़कर उन्नत तकनीकी, उन्नत बीज, एवं आवश्यक सामग्री का प्रशिक्षण के माध्यम उत्पादों को तैयार कर विपणन की व्यवस्था में सहयोग प्रदान करेगा।

सामुदायिक सन्दर्भ व्यक्ति/आप इस क्षेत्र में सहकारिता के प्रमुख अंग होंगे तथा वह उत्पादक संगठन/सहकारिता को अपनी गतिविधियां संचालित करने, ग्राम स्तरीय संगठनों के गठन, संचालन एवं दस्तावेजों के रख-रखाव तथा संगठन के सदस्यों को आवश्यक जानकारी एवं सेवाएं पहुंचाने में प्रमुख सहयोगी की भूमिका निभायेंगे। सामुदायिक सन्दर्भ व्यक्ति (CRP)/आप हिमोत्थान के क्षेत्रीय कार्यालय से क्षेत्रीय समन्वयक के मार्गदर्शन में अपनी सेवाएं प्रदान करेंगे तथा संगठन के साथ ही उसका कार्यस्थान उत्पादक संगठन/फेडरेशन कार्यालय होगा। उत्पादक संगठन गठन के पश्चात सामुदायिक सन्दर्भ व्यक्ति (CRP) उत्पादक संगठन/फेडरेशन के बोर्ड ऑफ डायरेक्टरस् को रिपोर्ट करेगा तथा उन्हीं के निर्देशों एवं मार्गदर्शन के आधार पर कार्य करेगा।

उपरोक्त के सन्दर्भ में आपके द्वारा बांदल घाटी कलस्टर में सामुदायिक सन्दर्भ व्यक्ति (Community Resource Person - CRP) के लिए किये गये आवेदन तथा आपके विगत अनुभवों के आधार पर हिमोत्थान सोसाइटी द्वारा बांदल घाटी कलस्टर में सामुदायिक सन्दर्भ व्यक्ति (CRP) के लिये नियुक्त किया जाता है।

उपरोक्त के लिए आपको कार्यक्रम की ओर से मासिक भत्ते के रूप में ₹ 9,000.00/- (रुपये नौ हजार मात्र) की राशि प्रदान की जायेगी। यह व्यवस्था दिनांक 1.07.2022 से 31.3.2023 तक लागू होगी तदोपरान्त, यदि आपकी सेवाएं संतोषजनक पायी गयीं तो परियोजनाओं एवं कार्य की परिस्थिति के अनुरूप आपकी आगे की सेवाओं के बारे में आपको अवगत करा दिया जायेगा।

कार्य ग्रहण करने की तिथि : 1.07.2022

कार्य ग्रहण करने का स्थान - बांदल घाटी कलस्टर

कार्य विवरण : कलस्टर बांदल घाटी, उत्तराखण्ड में ग्राम स्तरीय संगठनों के गठन, कार्यक्रमों संचालन, दस्तावेजीकरण, रखरखाव एवं समय समय पर संगठन के सदस्यों को आवश्यक जानकारी एवं सेवाएं प्रस्तुत/प्रदान करना। कृषि के साथ ग्रामीण विकास एवं संस्थागत विकास के कार्यों को क्रियान्वित करने में सहयोग प्रदान करना।

रिपोर्ट (प्रतिवेदन) : आपके द्वारा सम्पादित कार्य का प्रतिवेदन मासिक तौर पर संस्था के वरिष्ठ परियोजना अधिकारी को प्रस्तुत किया जायेगा।

नियम एवं शर्तें :

1. कलस्टर में संचालित आजीविका संवर्धन की गतिविधियों में सहयोग करना होगा।
2. कलस्टर स्तर पर कार्य की योजना निर्माण एवं उनके क्रियान्वयन में सहयोग प्रदान करना होगा।
3. कार्यक्षेत्र में भ्रमण हेतु आपको वास्तविक यात्रा भत्ता वरिष्ठ परियोजना अधिकारी की संस्तुति के आधार पर देय होगा।
4. आपको अपने कार्य से सम्बंधित सभी प्रकार के प्रतिवेदन (रिपोर्ट्स) तैयार कर कार्यालय में जमा कराने होंगे।
5. कार्य संतोषजनक नहीं पाये जाने अथवा ऐसी गतिविधियों जिनसे संस्था अथवा संगठन का अहित हो में सलिपता पाये जाने पर संस्था को आपको कार्य से हटाने का अधिकार होगा।

उपरोक्त सेवा शर्तों के स्वीकार होने की स्थिति में आप इस पत्र की एक हस्ताक्षरित प्रति हिमोत्थान कार्यालय, देहरादून में जमा कर दें।

सादर

वरिष्ठ परियोजना अधिकारी
हिमोत्थान सोसाईटी

सेवा स्वीकारकर्ता के हस्ताक्षर

Muskan

नाम मुस्कान
पता - ग्राम थेवा पोस्ट ओठ मालदेवता
विकासखण्ड- रायपुर जिला - देहरादून उत्तराखण्ड
दिनांक 1.07.2022